

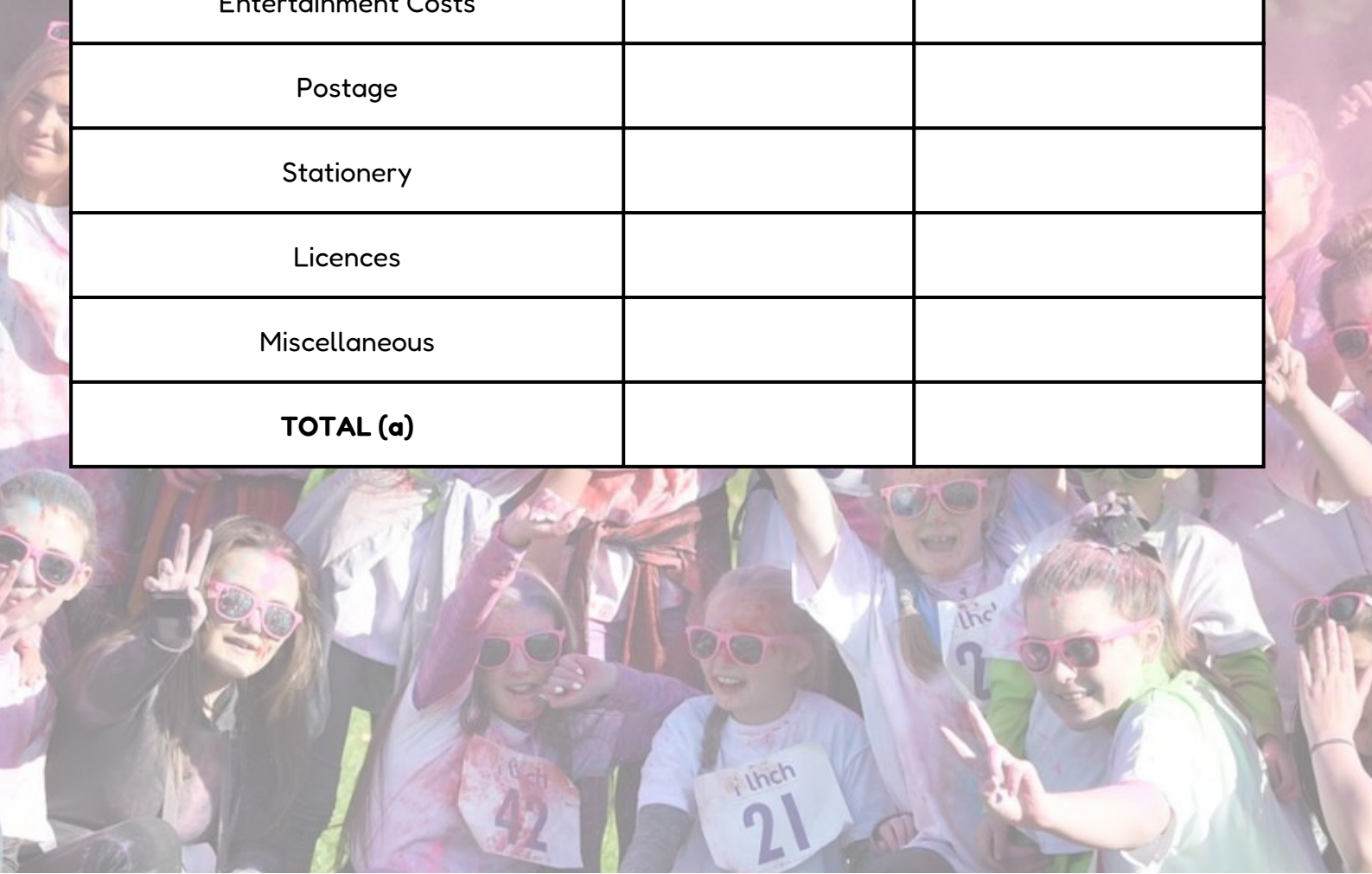
Budgeting for your event

This simple planning tool should help you get an idea of what your event could raise.



Forecast Expenditure

Item of Expenditure	Total Cost	Cumulative Cost
Venue/Room Hire		
Printing/Advertising		
Food Costs		
Entertainment Costs		
Postage		
Stationery		
Licences		
Miscellaneous		
TOTAL (a)		



Budgeting for your event




Forecast Income

Item of Income	Total	Cumulative Total
Sponsorship		
Ticket Sales		
Donations		
Raffle/Tombola		
Auction		
Drink/Food		
Merchandise sales		
Miscellaneous		
TOTAL (b)		

Total Forecasted Fundraising Income	Total
Total Income (b) minus Total forecasted expenditure (a) =	

Thank you for supporting the Liverpool Heart and Chest Hospital Charity

For any queries please get in touch with the LHCH Charity Office by

 0151 600 1409

 enquiries@lhchcharity.org.uk